

***Staff Council General Meeting Minutes***  
***Sam Houston State University***  
***June 16, 2021***

**I. Call To Order**

Justin Ball called the meeting to order at 1:31pm.

**II. Reading/Approval of Minutes – Kristin Ware**

The May meeting minutes were emailed to members on June 1st. No corrections to the minutes were received. A motion to approve the minutes was made by Natalie Payne and seconded by Natali Maness. All members were in favor and none opposed. Minutes were approved.

**III. Treasurers Report – Rachel Bubela**

Rachel submitted the following balances:

- PDC: \$1220.18
- Friends of Staff Council: \$4,746.73
- E-board: \$830.00
- Staff Development: \$370.00
- Nomination and Elections: \$50.00
- Special Events: \$387.95
- News and Networking: \$5.48
- Staff Affairs: \$0.00

We are currently receiving \$40.00 per month in payroll deduction donations for Friends of Staff Council.

**IV. Chairs Report – Justin Ball**

Justin reported that he inquired about the name change of the LSC outdoor space to The Yard. The name change is considered approved unless otherwise announced. In addition, Justin noted that he and Tiffany will be meeting later this month with several committee members to finalize the draft of the new leave policy. Justin mentioned that Heather Adams is currently searching for volunteers to serve on the Campus Sustainability Committee as well as the Wellness Committee. He asked for interested parties to email him directly.

**V. Committee Reports**

News and Networking: Jerrell Sherman

Justin reported on Jerrell's behalf that there was currently nothing to report.

Nominations and Elections: Natalie Payne

Natalie reported that the election ballots were emailed to all staff members and will close this coming Monday. We were short on nominations this year but so far, we have received 373 votes. Once we have the final election results, Kristin will send out the Qualtrics survey to select committee preferences.

Special Events: Maggie Odom & Shelly Nettuno

Shelly reported that our Spring Fling Event went really well, about 200 people attended and we received a number of donations for the Food Pantry. Photos have been posted to our social media outlets.

Staff Development: Haley Rothrock & Nikki Stifflemire

Haley reported that the final Hot Topics for this year was well attended at 63 participants. There are currently no other events planned.

Staff Affairs: Tiffany Driver

Justin reported on Tiffany's behalf and reiterated information about The Yard and the revised leave policy previously discussed in his Chair's report.

**VI. Old Business: Updates, Discussion, or Action**

There was no old business to discuss.

**VII. New Business: Updates, Discussion, or Action**

Justin reminded everyone about the upcoming Annual Retreat on Wednesday, July 14<sup>th</sup> at 10:00-2:00. It will take the place of our July general meeting. Kristin talked about painting rocks for the Visitor Center Rock Garden at the retreat and everyone appeared to be excited for the opportunity to participate. Rachel requested that anyone with dietary restrictions contact her so she can plan the menu accordingly.

Natalie reported that the email transfer to the Cloud went well. If anyone has any questions or is experiencing any difficulty, however; she invited everyone to contact IT.

**Divisional Reports:**

None.

**VIII. Upcoming Events**

Annual Staff Council Retreat – June 14<sup>th</sup>, 10:00am-2:00pm, LSC Orange Ballroom D

**IX. Adjournment**

Meeting was adjourned.